

**MINUTES OF THE MEETING OF BISLEY PARISH COUNCIL
HELD ON MONDAY 10th JUNE 2019 IN THE VILLAGE HALL AT 7.00pm**

PRESENT: Cllrs M. Vaughan (Chairman), J. Clark (Vice Chairman), T. James, S. Moore, J. Pegg and A. Price

In attendance: Mrs. Jill Biden - Clerk/RFO to Parish Council
2 members of the public

PUBLIC PARTICIPATION

County Cllr. D. Mansfield was invited to give an update on County matters. He mentioned the ongoing funding difficulties for Surrey County Council, the proposed closure of County Hall and his invitation to visit County Hall, the future reviews for bus services and local libraries. Specific to Bisley, Cllr. Mansfield advised that in consultation with the Head of Bisley Primary School, he was looking at the parking problems around the school and the possibility of yellow lining in the surrounding roads together with yellow lining outside the play space in Clews Lane.

PART I

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllr. Denby.

2. DECLARATION OF INTEREST

Cllr. Pegg declared a non pecuniary Interest in item 6(a) Bonfire and Fireworks Event on 2nd November 2019.

Cllr. Price declared a non pecuniary interest in item 4(c) Height Restriction Barrier and in item 6(a) Bonfire and Fireworks Event on 2nd November 2019.

Cllr. Moore declared a non pecuniary interest in item 4(c) Height Restriction Barrier.

3. MINUTES OF MEETINGS

The minutes of the Annual Meeting held on 13th May and the minutes of the Extraordinary Council Meeting held on 20th May 2019 were **APPROVED**.

4. PLANNING, HIGHWAY AND ENVIRONMENT

(a) Planning Applications – the following planning application was considered:

19/0422 63 Elder Road – Erection of a single storey side extension, single storey front extension to porch and conversion of garage to form habitable accommodation – it was **RESOLVED** that **NO OBJECTION** be made.

(b) Safe crossing to Bisley School – the request from a resident to raise the issues with the County Council of safety for children, parents and carers crossing the A322 at Queens Road/Clews Lane was considered. Following discussions on the issues, it was **AGREED** that the Parish Council will write to SCC's Sustainable Transport Team requesting that they investigate the concerns raised by the resident, assess the safety issues, generate a solution, implement the change and monitor the effect of the change moving forward.

(c) Height Restriction Barrier – it was **AGREED** that the email from the Secretary of the Village Hall Management of Trustees regarding opening and closing the barrier will be deferred to the July Council meeting.

5. RECREATION

(a) 5 a side Football Enclosure PIR lighting over entrance and fence damage – the recent incidents of vandalism to the PIR light and the fence panel above the entry gate to the enclosure were discussed and it was **AGREED** that:

(i) The Handyperson is to repair the PIR light by drilling the bracket and bolting the angle iron onto the upright. The Clerk to organise.

(ii) The Clerk is to contact a fencing contractor to request that they view the damage to the fence panel above the gate and advice on the best way of securing the top half of the perimeter fencing and the cost, including the repair to the panel over the access gate.

5. RECREATION cont/d

- (b) Village Green overseeding – the options and prices from the Parish Council's Grounds Maintenance Contractor were considered. It was **AGREED** that no overseeding of the Village Green, in the area of the site for the bonfire, is to be carried out during this Council's administration.

6. ADMINISTRATION / FINANCE

- (a) Bonfire and Fireworks Event on 2nd November 2019 – the application from the Bisley Scouts to hire the Village Green was **APPROVED** and it was **AGREED** that the hire fee be waived.
- (b) Bisley Pre School – the request from the Chairman of Bisley Pre-School to help promote and support the pre-school was considered. The Clerk is to write back to the Chairman explaining the Parish Council's position regarding the use of its noticeboards, this being for parish council matters and for advertising for community groups in the voluntary sector only and suggesting alternative avenues for advertising and promoting Bisley Pre School such as the Bisley Facebook page and the Bisley Residents' Association's newsletter.
- (c) Risk Assessments – it was **AGREED** that:
- (i) Cllr. Pegg will draw up a reporting template that can be circulated to councillors.
 - (ii) The summary of risk assessment areas and the person(s) responsible for the risk assessment be updated as shown in Appendix A attached.
 - (iii) A risk assessment workshop is to be held on 23rd September 2019.
- (d) Charges for hire of the sports enclosure, pitches and pavilion – the charges were reviewed. It was **AGREED** that the hire charges for the use of the sports facilities are to remain the same as for 2018/19 and that a £1 increase per session for the hire of the pavilion was **APPROVED**.
- (e) Payment of Accounts and Financial Statement - the payment of Accounts and Financial Statement were **APPROVED** and the signing of cheques authorised (Appendix B).

7. CORRESPONDENCE

- (a) Letter from the Chairman of the Parish of Bisley & West End Church Fabric Committee – **NOTED**.
- (b) Letter from the 'Teas on the Rec' Team – **NOTED**.

8. EXCLUSION OF PRESS AND PUBLIC

Under the Public Bodies (Admission to Meetings) Act 1960 Section 1(2) – likely disclosure of exempt information the Press and Public were excluded from Part II of the meeting.