

**MINUTES OF THE MEETING OF BISLEY PARISH COUNCIL  
HELD ON MONDAY 11<sup>th</sup> NOVEMBER 2019 IN THE VILLAGE HALL AT 7.00pm**

**PRESENT:** Cllrs M. Vaughan (Chairman), J. Clark (Vice Chairman), R. Denby, T. James, S. Moore, J. Pegg and A. Price

**In attendance:** Mrs. Jill Biden - Clerk/RFO to Parish Council  
4 members of the public

**PUBLIC PARTICIPATION**

C/Cllr. Mansfield advised that the new headquarters for the County Council will be at Midas House, Goldsworth Road from mid 2020 and that the recycling centre at Swift Lane will remain open, with enforcement action having been completed and further development to take place. He asked to be advised if areas due for winter gritting, are not being treated. Cllr. Mansfield requested information on the upgrading of the Parish Council's website.

The Scout Leader spoke in respect of item 6(a) 1<sup>st</sup> Bisley Scouts Bonfire & Fireworks Event.

The Vice Chairman of the Bisley, Knaphill and West End Branch of the Royal British Legion thanked the Parish Council for its contribution in making Remembrance Sunday in Bisley a success.

**PART I**

**1. APOLOGIES FOR ABSENCE**

No apologies were received.

**2. DECLARATION OF INTEREST**

Cllr. Pegg declared a non pecuniary interest in item 6(a) 1<sup>st</sup> Bisley Scouts Bonfire and Fireworks Event.

Cllr. Moore declared a pecuniary interest and Cllr. Price declared a non pecuniary interest in item 4(c) Bus Shelters.

Cllr. Vaughan declared a non pecuniary interest in item 6(d) Remembrance Sunday.

**3. MINUTES OF MEETINGS**

The Part I minutes of the Council Meeting held on 14<sup>th</sup> October 2019 were **APPROVED**.

**4. PLANNING, HIGHWAY AND ENVIRONMENT**

**(a)** Planning Applications – the following planning application was considered:

19/2088 32 Cobbetts Walk – Erection of a part single storey and part two storey side extension, following demolition of existing attached garage and utility room, and erection of single storey rear extension - it was **RESOLVED** that **NO OBJECTION** be made.

**(b)** Car park adjacent to the Village Hall & Scout & Guide HQ – from the meeting held on 16<sup>th</sup> October 2019 (pursuant to minute 4(b) of 9<sup>th</sup> September 2019) it was **AGREED** that the car park be remarked as it is currently, with the addition of a 1 metre wide walkway marked on the ground with “walking person” symbols along the cleared edge of the car park on the village hall side and the vegetation to be cut back.

Cllrs. Moore and Price requested that their objection to the decision be recorded. In light of further information provided by Cllr. Price, Cllrs. Moore, Pegg and Price indicated that they would write to the Clerk to request that this decision be reconsidered at the next meeting.

Having declared a pecuniary interest in item 4(c), Cllr. Moore left the Council meeting room.

**(c)** Bus shelters – the further quotations received were considered. The Parish Council provisionally **AGREED** to accept the quotation from Steve Moore Builder & Contractor in the sum of £1692.00, subject to a reasonable lead in time, this being early 2020.

Cllr. Moore returned to the Council meeting room.

**5. RECREATION**

**(a)** Enclosure – the advice and quotations from the maintenance contractor to repair the enclosure surface where it has been burnt and for a rubber top up to be carried out were considered. Following discussion regarding the usage of the enclosure, it was **AGREED** that a decision was not be taken regarding the repairs at the present time, but to bring this item back to a future Council meeting.

## 6. ADMINISTRATION / FINANCE

- (a) 1<sup>st</sup> Bisley Scouts Bonfire and Fireworks Event – a contribution of £300 towards the cost of the Bonfire and Fireworks Event was **APPROVED**. The contribution is to be met from the Grants & Donations budget.
- (b) Cuts to Local Children’s Services – having considered the response from C/Cllr. Mary Lewis, it was felt that the response did not address the concerns and questions that the Parish Council had raised in its letter to C/Cllr. Lewis. It was **AGREED** that the Parish Council should write again. Cllr. Denby kindly offered to draft a further letter to C/Cllr. Lewis, which the Clerk will circulate to Councillors for any comments prior to the letter being sent.
- (c) VE Day Celebrations – Cllr. Clark, the Chairman of the Working Group, reported back from the two meetings that have been held. The Parish Council **AGREED** that:
- (i) The 75<sup>th</sup> Anniversary of VE Day will be celebrated on Friday 8<sup>th</sup> May 2020 on the Recreation Ground in the form of a Street Party between 14.00 and 17.00hrs.
  - (ii) The existing Working Group is to be formally constituted into a VE Committee, but that all councillors can attend the meetings.
  - (iii) The Committee can co-opt members from the community groups.
  - (iv) The Committee can take actions between meetings, such as liaising with stakeholders, firming up on ideas, seeking quotations and obtaining information to enable financial assistance to be sought from external sources.
  - (v) The Committee will not take any financial decisions.
  - (vi) The Committee will report back formally to the Parish Council under a standing item on the agenda for Council meetings.
- As far as possible, the event is to be at nil cost to Bisley residents.
- (d) Remembrance Sunday – positive feedback was received following the Remembrance Sunday Service and refreshments provided back at the Village Hall. It was **AGREED** that the Clerk will:
- (i) Include the set up and clear away arrangements and first aid arrangements on the checklist.
  - (ii) Email round to Councillors to see if anyone would like to undertake first aid training.
  - (iii) Write to everyone that contributed, thanking them for making the event such a success.
- A donation of £300 to the Bisley WI was **APPROVED** for their contribution to the refreshments provided and for their assistance on the day, to be met from the Grants & Donations budget.
- (e) Surrey Association of Local Councils (Surrey ALC) AGM and Conference – Cllrs. Vaughan and Pegg reported back to the Parish Council on Conference items that covered a report from Surrey Police, Surrey Hills, improving communications, health and well being, military covenants and an update from Surrey County Council.
- Should Councillors wish to have further information on any of the matters that were reported back on from the AGM and Conference, please contact the Clerk or Cllr. Pegg or Cllr. Vaughan.
- (f) Social media – it was **AGREED** to defer this item to a future meeting when a reasonable amount of time can be given for discussion regarding the use of social media by the Parish Council.
- (g) Payment of Accounts and Financial Statement - the payment of Accounts and Financial Statement were **APPROVED** and the signing of cheques authorised (Appendix A).

## 7. EXCLUSION OF PRESS AND PUBLIC

Under the Public Bodies (Admission to Meetings) Act 1960 Section 1(2) – likely disclosure of exempt information the Press and Public were excluded from Part II of the meeting.